

Lansing, Michigan

December 19, 2000

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, December 19, 2000, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing
 John Engler, Governor, Chairperson
 Dan Gustafson, Chief of Staff, representing Dick Posthumus, Lt.
 Governor
 Theodore Hughes, Assistant Attorney General for Law, representing
 Jennifer M. Granholm, Attorney General
 Julie Croll, Deputy State Treasurer, representing Mark A. Murray,
 State Treasurer
 A. Edwin Dore, Deputy Secretary of State, representing Candice
 Miller, Secretary of State
 Arthur Ellis, Superintendent of Public Instruction

 Arlene Oisten, Secretary

Absent: None

Others Present: Gary Hicks, Matthew Rick, Attorney General's Office; Karla Campbell and John Czarnecki of the Michigan Economic Development Corporation; Kay Ramroth, Jean Shane, Carol Wolenberg, Department of Education; Robert Craig, Sara Linsmeire, Department of Agriculture; Sherry Bond, James Burris, Adrian Cazal, Penny Griffin, Kathryn Jones, of the Department of Management and Budget; Mark Dionise, Randy J. Knapp of the Department of Transportation; Karl Trautman, Senate Democratic Staff

1. CALL TO ORDER:

The meeting was called to order by Mr. DeBano. Reverend William Renfrew of St. Paul's Episcopal Church in Lansing gave the invocation. Mr. DeBano led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Hughes moved that the minutes of the State Administrative Board for the regular meeting of December 5, 2000 be approved as distributed. Mr. Dore supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

The State Renaissance Zone Review Board, represented by Karla Campbell, presented modifications to the City of Detroit and the Montcalm/Gratiot Counties Renaissance Zones for 2001. She also presented the first Agricultural Processing Renaissance Zones in Oceana County.

Mr. Hughes moved that the recommendations of the State Renaissance Zone Review Board be approved as submitted. Mr. Dore supported the motion and it was unanimously adopted.

Certified Retention and Disposal Schedules:

City of Kalamazoo, Records Management Division, 12/6/00

City of Kalamazoo, Public Safety Department, 12/8/00

Retention and Disposal Schedules:

Department of Civil Service, Human Resource Management Network Project, 11/15/00

Department of Community Health, Epidemiology Services Division, 11/17/00

Department of Education, Budget, Contracts, and Grant Services, 11/20/00

Mr. Dore moved that the Retention and Disposal Schedules be approved. The motion was supported by Ms. Croll and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

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Ms. Croll presented the Finance and Claims Committee Report covering the regular meeting held December 12, 2000. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Finance

and Claims Committee Report of December 12, 2000 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

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Ms. Croll presented the Building Committee Reports covering the regular meeting held December 13, 2000 and the special meeting held December 19, 2000. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Building Committee Report of December 13, 2000 and the special meeting of December 19, 2000 be approved and adopted. The motion was supported by Mr. Dore and unanimously approved.

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Mr. Dore presented the Transportation and Natural Resources Committee Reports for the regular meeting of December 13, 2000 and the special meeting of December 19, 2000. A statement was received from the Director of the Department of Transportation concerning the retroactive contract items on the Transportation agenda of December 13, 2000. After review of the forgoing Transportation and Natural Resources Committee Reports, Mr. Dore moved that the Transportation and Natural Resources Committee Reports covering the regular meeting held December 13, 2000 and the special meeting held December 19, 2000 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

Mr. DeBano read the resolution for Arthur Ellis to the Board and moved its approval. Mr. Hughes supported the motion and the resolution was adopted by unanimous applause as Mr. DeBano presented the resolution to Mr. Ellis.

Mr. Ellis thanked the Board and said it was time to move on to other things.

Mr. DeBano also thanked Mr. Gustafson for his service to the Board on behalf of the Lt. Governor. Mr. Gustafson has accepted the position as Liquor Control Commissioner.

9. ADJOURNMENT:

Mr. Hughes moved the meeting be adjourned. The motion was supported by Mr. Gustafson and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON